

PARISH OF SALISBURY ST MARK AND LAVERSTOCK ST ANDREW

Connecting with Jesus, each other and the world

DRAFT

Meetings held in St Mark's Church following the 10.30 service on Sunday, 9 April 2017

Jim Findlay welcomed 57 people to the meeting. Rev Matt Earwicker chaired the meeting. Welcome given to Ven Alan Jeans, Archdeacon of Sarum who would be speaking to the meeting about the vacancy. Maureen Snook was nominated and seconded to be Secretary for the meeting.

ANNUAL MEETING OF PARISHONERS - Minutes

1	Reading Matt read from Acts Chapter 2 v.42-47: To live together in close fellowship with one another, taking meals together and praising God, enjoying the good will of all people. We too must learn about Jesus, by gathering together and in prayer. Those present prayed together followed by a song.
2	Apologies for absence received from the Claydon family, Joan & Anton Prior, Sue Gallagher, Jo Drag, Mike & Liz Bunting, Godfrey & Jenny King, Richard & Stephanie Gay, Karen & Andy Bell, Laura Lawrence, Rachel Beswick, Julian & Mary Sobucinski.
3	Minutes of meeting held on the 10 April 2016. The minutes were proposed by Amanda Robertson, seconded by Charles Dew-Jones and accepted as a true record of the meeting.
4	Election of Churchwardens – Charles Dew Jones and Jo King (for St Mark's), Mary Terry and Sue Gallagher (for St Andrew's) were proposed and seconded. All in favour. The Archdeacon requested prayer for our new Churchwardens in their duties for the church.

ANNUAL PAROCHIAL CHURCH MEETING - Minutes

1	Minutes of meeting held on the 10 April 2016. The minutes were proposed by Mary Terry, seconded by Alan Ely and accepted as a true record of the meeting with 1 abstention.
2	Election of Sunday Wardens and Sides People The following people were elected as Sunday Wardens and Sides People for both churches. <u>Sunday Wardens</u> (St Mark's) – Maureen Snook, Martin Walter, Charles Dew Jones, Jill Browning <u>Sides People</u> (St Mark's) - Bob Wilson, Jo Drag, Maureen Snook, Mary Sobucinski, Joan Prior, Jim Robertson, Amanda Robertson, Ken Southam, Alma Southam, Jo Inman, Charles Dew-Jones, Wendy Dew-Jones, Martin Walter, Helen Coombe, Nele Earwicker, Jane Holme, Megan Munt, Mark Inman, Julian Sobucinski <u>Sides People</u> (St Andrew's) - Marie Flowers, Marilyn Matthews, Mike Bunting, Liz Bunting, Jenny King, Godfrey King, Chrystabel Lambert, Barbara Thomas, Jess Francis, Mel Jones Deanery Synod Members: Alan Ely, Linda Knapp, Jo King - re-elected for 3 years
3	Election of PCC members The following people had been proposed and seconded before the meeting and were appointed members of the PCC at this meeting. <u>St Mark's</u> Steve Hardy, Sarah Hardy, Maureen Snook for three years. <u>St Andrew's</u> Nicky Gowenlock, Laura Lawrence, Rachel Beswick. Noted As nominees not present at meeting, term of office will be agreed at the first PCC meeting. Noted that the PCC can co-opt others to join the PCC and the PCC groups. Rev Diane Roberts prayed for the new PCC.
4	Re-election of External Examiner - it was unanimously agreed that Clifford Fry and Company continue to act as the parish External Examiner.
5	Presentation of Inventory / Report on Changes <u>St Mark's</u> No changes to Terrier <u>St Andrew's</u> Addition of new fridge, hoover and coffee machine. The inventories for both churches were at the back of the church if people wanted to see what was in them.
6	Safeguarding Report The document had been revised and approved by the PCC at its meeting on the 13 th March 2017. The document needs to be approved by this meeting. Approval given with no objections or abstentions. Noted: document is available to view on the website.

	Vote of thanks given to Thelma Claydon who compiled the document – agreed to send flowers to Thelma.
7	<p>Annual Report</p> <p>Document well worth reading.</p> <p>Debi (Treasurer) said that the accounts were consolidated for both churches. Giving had increased from last year. Balance sheet improved from last year. Significant investment in Children’s minister. Day to day income not enough for day to day expenses. Annual giving review leaflets to be available for members shortly showing how much more to give to balance the accounts. Thanks given to Debi for report.</p> <p>Electoral Roll update: 4th revision since 2013 – review carried out every 6 years. 223 members since last year, one name on as a member became 16 and one name off as they appeared twice. 2 members removed, 1 member died, 1 moved away, 20 names have been added of which 166 are residents and 75 are non-residents. Total roll 241. Thanks to churchwardens for adding numbers to the list and Anne Jones for assisting in the role at St Mark’s.</p> <p>Report in General:</p> <p>New initiatives in the last year: Breakfast@9 in May 2016; Children’s Minister in August 2016; Crossbar Café in the Autumn and Children’s work at the Bishopdown Pavilion in the Autumn 2016.</p> <p>Mini-Marks and Care homes – lives that have been touched – seeds sown – increases in the Electoral Roll and visitors we have met.</p> <p>Thanks from the Chair for the report telling us of the exciting stories that have been shared.</p>
8	<p>Introduction from the Archdeacon</p> <p>It is a pleasure to come to a congregation to: reflect; talk about the vacancy; answer any questions</p> <p>Looking forward to working with the team to find a replacement for Jim.</p> <p>The Inventory & Terrier is what it is – a list of all disposable items; Terrier holds property or land owned by the PCC; Log Book – lists maintenance of jobs done; Safeguarding – we are paying for the sins of our forebearers – as good as it can be, but comes at a cost.</p> <p>The Vacancy: God has already chosen the next person for the Parish.</p> <p>Process to be bathed in prayer: for vacancy, for meetings, on Sundays</p> <p>Patronage – these are the people who are responsible and able to make the appointment – the Bishop and Chapter of Salisbury Cathedral for our Benefice. This term it is the Dean & Chapter of the Cathedral – Luke March will be on the Panel. Process will be managed by me.</p> <p>Panel – PCC to nominate 2 lay people to be representatives on the Panel; Bishop Ed; Archdeacon, Rural Dean (Paul Taylor); Luke March.</p> <p>Parish – I will work closely with the Churchwardens and PCC - can take services as well as the Bishop. Rural Dean becomes acting incumbent and any legal documents will need to be signed by him. Lay person ought to take PCC meetings. The Parish is expected to grow during the vacancy – God equips us for his service to carry on as we do.</p> <p>Vicarage – keys will be collected and held by the Churchwardens. They are to keep an eye on the house/property and to keep the garden tidy (Parish to organise any work).</p> <p>Process – provisional dates: Advertise 8th/15th September (Jim leaves on the 4th September); closing date 15th October; 18th October Panel shortlisting; Interview days 30th/31st October. If an appointment made, should be end January/early February 2018 but this can be flexible.</p> <p>By September should have a Benefice Profile of Post and Profile description – be honest.</p> <p>Role description – what do we think is the main focus for the next 5-10 years.</p> <p>Person specification – what sort of person do we want</p> <p>Parish organises licensing of new priest.</p> <p>By the next APCM he hopes to hear how well we are doing.</p> <p>Questions:</p> <p>What influence has profile got? Helps with the short listing of applicants based on a set of criteria. 99% of applicants apply on-line. Advert will be placed in Church Times (drafted by PCC), Diocese pays for the submission. Also advertised on the Diocesan website and Parish website.</p> <p>When can we start Parish Profile? As soon as possible. If no suitable candidate, then advertised 2/3 times.</p> <p>Curate role: Matt will do more during the vacancy. You are fortunate to have a curate.</p> <p>There will be a familiarisation day when candidates are shown around the Parish, the schools, vicarage and general layout.</p> <p>There is a shortage of clergy nationally, but this is an exciting and challenging post and you need to show what the best thing is about the Parish.</p> <p>Can we advertise ourselves? Yes, but it is very expensive.</p> <p>No further questions. Archdeacon was thanked for attending.</p>
9	<p>Closing Prayer following by song.</p> <p>Meeting closed with Blessing.</p>